



CCH Board Meeting Minutes

Date: January 8, 2025

Time: 9:00 am

Location:

In-person preferred: Family Services Center's Teaching Kitchen

21500 Gibraltar Dr, Port Charlotte, FL 33952

Virtual Option: [Join Zoom Meeting](#), ID: 88453199957, Passcode: 611964

1. Call to Order

This meeting was called to order at 9:17 am by Chair Paula Wilman.

2. Roll Call/Establish Quorum

4/10 board members were present, including 100% of the board's executive committee.

3. Approval of Consent Agenda

Executive board of directors moved to approve the consent agenda. The motion was seconded by Anne Bouhebent. The motion was adopted by a unanimous consent.

4. Reports of Officers and Committees

Executive Report

- Molly Toure reported:

- All participants were invited to introduce themselves before proceeding with the meeting.
- Staffing updates were made on newly hired QA/QI and Fatherhood Coordinator positions.
- Larisa Volansky, QA/QI and Community Program Specialist, shared her experience as a neonatal clinician before moving to the United States. Most recently she worked at John Hopkins Hospital as the operation manager. She has a Master's Degree in Public Health.
- Jerry Sutton, Fatherhood Coordinator, share that she is a mother of three, grandmother to four. Her experience is in program management. Jerri owned her own company for 7 years. She is a mediator of cases with over 3000 hours of mediation. She also has supervised up to 200 volunteers at a previous position
- o Molly Toure also shared that the Coalition is transitioning to a new IT provider.



- The Coalition introduced its new logo and credited Jessica Broomall with its creation.

QA/QI Report

- Molly Toure reported that:
 - *Larisa Volansky* is the new QA/QI specialist and there is no report

• Fatherhood/TEAM Dad Report

- Molly Toure reported that:
 - *Jerri Sutton* is the Fatherhood Coordinator; this is a new position. She will also participate in our local committees. She will supervise fatherhood programs, fundraising, and the creation of Fatherhood Program goals.

• CIR/Care Coordination Report

- Jennifer Luikart reported that:
 - There were no training sessions held in December. In the Connect program, the number of intake referrals received was low, with only nine screens completed, likely due to the holiday season disruptions. Although there has been some improvement in providing phone numbers, eight out of the nine referrals lacked this information.
 - In December, 53 screens were received from hospitals, and 3 came from other sources. Of these, 54 intakes were successfully completed. Performance measures were met at 100% for the month. Efforts are ongoing to increase the number of referrals, and a second Connect Specialist has been added to support this initiative.
 - The Connect program receives referrals through various sources and contacts women to complete intake forms, assess their situations, and confirm screenings. This allows the team to determine eligibility for home visiting services and make targeted referrals. Even for those not enrolled in the program, Connect provides education and resources.
 - A notable concern discussed was the rise in SIDS within the community, tied to unsafe sleep environments
 - The Healthy Start Home Visiting program offers a wide range of evidence based services, including prenatal pathways, family support plans, postpartum depression therapies (up to 9 sessions), tobacco cessation education, intimate partner violence and substance screenings, breastfeeding support, and car seat safety education. The infant pathway tracks

development and immunizations until the child's third birthday.



- The ICC (Interconception Care) program provides support for families dealing with pregnancy loss, child loss, or loss to CPS, focusing on postpartum depression, grief counseling, and planning for healthier future pregnancies. TEAM Dad engages expectant fathers and father figures, providing targeted support.
- Referrals into Healthy Start must originate through Connect. A success story was shared about a mother of four who received critical help for postpartum depression, including support for managing special needs and affording care for her dog. Another mother with similar challenges also benefited significantly from the program.

- **Finance Report**

- Felicia Richard presented:

- The Coalition's spending is on track, and all quarterly reports are in good standing. A Budget vs. Actual (BVA) was provided to the board via email. Despite ongoing technical issues, the primary focus remains on maintaining accurate data and staying ahead of fiscal system requirements.

- **Committees**

- **Finance Committee** – No Report
 - **Data Committee** – No Report
 - **Fund Development, Education & Community Action Committee** – No Report

5. Unfinished Business

6. New Business

- Molly Toure announced:

- Board member nominations include: Anne Bouhebent (Early Learning Coalition), Courtney Jennings (Operation PAR), Marcia Vorhees (Beyond Ourselves), Suzanne Roberts (Virginia B. Andes Volunteer Community Clinic), and Elizabeth Sides (Community). A short bio was included for Elizabeth Sides and Suzanne Roberts as this would be their first term.
 - The Executive Board of Directors voted in favor of electing each of the board nominees. They also decided to extend the vote to email to meet quorum as required in the Coalition's bylaws.



7. Announcements

- Molly Toure announced:
 - o The next meeting will be held via Zoom on February 12, 2025 at 8:30am.
- Anne Bouhebent announced:
 - o On February 5th there will be an event that focuses on childcare in Charlotte County if anyone is interested in attending.

8. Adjournment

- The meeting was adjourned at 10:20 am by Chair Paula Wilman, second by Steve LeVasseur and Anne Bouhebent.